

Report of Monthly Expenses - Month Ending December 31, 2018

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	\$65.55
Constitutional Mileage	\$120.99
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
TOTAL	<u>\$186.54</u>

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$98.30
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$1,158.76
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$600.00
Publications/Subscriptions/ Newspapers Refund	-\$284.47
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
TOTAL	<u>\$3,172.59</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
District Office Lease - Jz March	\$500.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	\$500.00

HARRISBURG OPERATING EXPENSES

House Mailroom	\$5.24
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$12.95
Office Supplies	
Condolence	
Framing	
Flags	
TOTAL	\$18.19

TOTAL FOR MONTH **\$3,877.32**