

**Report of Monthly Expenses - Month Ending January 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	\$27.82
Session Mileage for Member	\$127.30
Constitutional Mileage	\$76.00
Overnight Accommodations for Session	\$213.12
Meals Expense	\$81.97
Overnight Accommodations for Committee Meetings	\$0.00
<b>TOTAL</b>	<b><u>\$526.21</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	\$1,254.13
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	\$0.00
Office Furniture and Equipment Lease	
Utilities	\$230.22
District Office Water Cooler	\$0.00
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$0.00
Publications/Subscriptions/ Newspapers	
Condolence, Congrats, etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$0.00
Notary Fee	\$0.00
Professional Services (Moving Expenses)	\$563.37
<b>TOTAL</b>	<b><u>\$3,597.72</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: January	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	
Janitorial Cleaning Services/Exterminating	\$0.00

Postage	\$0.00
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$9.98
Food	
Staff Mileage	
Bulk Mail	
Postage	\$14.38
Office Supplies	\$136.80
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$161.16</b>

**Report of Monthly Expenses - Month Ending February 28, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	\$13.08
Session Mileage for Member	\$65.55
Constitutional Mileage	\$38.00
Overnight Accommodations for Session	\$213.12
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$329.75</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	\$0.00
Office Furniture and Equipment Lease	
Utilities	\$484.78
District Office Water Cooler	\$0.00
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$0.00
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$0.00
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,034.78</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: February	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	
Janitorial Cleaning Services/Exterminating	\$0.00

Postage	
Publications/Subscriptions	
Condolence, Congrats, etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	
Food	
Staff Mileage	
Bulk Mail	\$3,952.16
Postage	\$44.56
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$3,996.72</b>

**Report of Monthly Expenses - Month Ending March 31, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	\$110.09
Session Mileage for Member	\$65.55
Constitutional Mileage	\$38.00
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	\$213.12
<b>TOTAL</b>	<b>\$426.76</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	\$0.00
Office Furniture and Equipment Lease	
Utilities	\$333.85
District Office Water Cooler	\$0.00
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$0.00
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$0.00
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,883.85</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	
Janitorial Cleaning Services/Exterminating	\$0.00

Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00

<b>TOTAL</b>	<b>\$450.00</b>
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<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$21.72
Food	
Staff Mileage	
Bulk Mail	\$65.52
Postage	\$29.76
Office Supplies	
Condolence	
Framing	
Flags	

<b>TOTAL</b>	<b>\$117.00</b>
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**Report of Monthly Expenses - Month Ending April 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	\$103.55
Reimbursement for Mileage in District	\$221.27
Session Mileage for Member	\$65.55
Constitutional Mileage	\$38.00
Overnight Accommodations for Session	\$426.24
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$854.61</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	\$0.00
Office Furniture and Equipment Lease	
Utilities	\$336.94
District Office Water Cooler	\$0.00
Fixed Asset - Furniture	\$365.64
Office Supplies	
District Office Utilities Refund	-\$219.67
Janitorial Cleaning Services/Exterminating	
Postage	\$0.00
Publications/Subscriptions/ Newspapers	
Condolence, Congrats, etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$0.00
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,032.91</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	\$0.00
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$26.02
Food	
Staff Mileage	
Bulk Mail	
Postage	\$227.02
Office Supplies	
Condolence	
Framing	
Flags	\$113.39
<b>TOTAL</b>	<b>\$366.43</b>



**REPORT OF MONTHLY EXPENSES - MONTH ENDING MAY 31, 2018****PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	\$109.00
Session Mileage for Member	\$196.65
Constitutional Mileage	\$114.00
Overnight Accommodations for Session	\$426.24
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$845.89</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	\$0.00
Office Furniture and Equipment Lease	
Utilities	\$115.62
District Office Water Cooler	\$0.00
Fixed Asset - Furniture	
Office Supplies	\$98.55
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$0.00
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$0.00
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,764.17</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$66.16
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$516.16</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$21.16
Food	
Staff Mileage	
Bulk Mail	
Postage	
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$21.16</b>

**REPORT OF MONTHLY EXPENSES - MONTH ENDING JUNE 30, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	\$103.55
Reimbursement for Mileage in District	\$79.57
Session Mileage for Member	\$65.55
Constitutional Mileage	\$38.00
Overnight Accommodations for Session	\$852.48
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$1,139.15</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	\$0.00
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	\$384.00
Utilities	\$236.74
District Office Water Cooler	\$0.00
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$0.00
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$0.00
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,170.74</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
--------------------------------------

House Mailroom	\$47.39
Food	
Staff Mileage	
Bulk Mail	
Postage	\$427.17
Office Supplies	
Condolence	
Framing	
Flags	\$199.85
<b>TOTAL</b>	<b>\$674.41</b>

**Report of Monthly Expenses - Month Ending July 31, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	\$262.20
Constitutional Mileage	\$152.00
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$414.20</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$233.86
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$98.55
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	\$2.99
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,885.40</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J. March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$18.29
Food	
Staff Mileage	
Bulk Mail	\$536.52
Postage	\$68.27
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$623.08</b>

**Report of Monthly Expenses - Month Ending August 31, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	
Constitutional Mileage	\$31.07
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$31.07</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$266.22
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$28.67
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,844.89</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J: March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$16.74
Food	
Staff Mileage	
Bulk Mail	
Postage	\$300.00
Mailing Services (UPS)	\$30.45
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$347.19</b>



**Report of Monthly Expenses - Month Ending September 30, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	
Constitutional Mileage	
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$0.00</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$267.27
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats, etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,817.27</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J& March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior Expo	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$19.28
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$19.28</b>

**Report of Monthly Expenses - Month Ending October 31, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	\$65.55
Constitutional Mileage	\$38.00
Overnight Accommodations for Session	\$566.06
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$669.61</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$267.91
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,817.91</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jr March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	\$380.00
Staff Meals	\$60.61
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$890.61</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$49.08
Food	
Staff Mileage	\$102.57
Bulk Mail	
Postage	
Mailing Services (UPS)	\$23.91
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$175.56</b>

**TOTAL FOR MONTH**

**Report of Monthly Expenses - Month Ending November 30, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	\$196.65
Constitutional Mileage	\$152.00
Overnight Accommodations for Session	\$106.56
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$455.21</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,550.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$228.63
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$39.28
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers	\$314.00
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$2,131.91</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J& March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
--------------------------------------

House Mailroom	\$15.40
Food	
Staff Mileage	
Bulk Mail	
Postage	\$559.95
Mailing Services (UPS)	\$7.61
Office Supplies	
Condolence	
Framing	
Flags	\$164.55
<b>TOTAL</b>	<b>\$747.51</b>

**TOTAL FOR MONTH**

**Report of Monthly Expenses - Month Ending December 31, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Reimbursement for Mileage to Harrisburg for Legislative Business	
Reimbursement for Mileage in District	
Session Mileage for Member	\$65.55
Constitutional Mileage	\$120.99
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$186.54</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$98.30
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$1,158.76
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	\$600.00
Publications/Subscriptions/ Newspapers Refund	-\$284.47
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$3,172.59</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jz March	\$500.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$500.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$5.24
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$12.95
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$18.19</b>

**TOTAL FOR MONTH** **\$3,877.32**