

Report of Monthly Expenses - Month Ending February 28, 2018

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Business Mileage	\$158.92
Session Mileage for Member	\$216.60
Constitutional Mileage	\$114.00
Overnight Accommodations for Session	\$639.36
Meals Expense	
Overnight Accommodations for Committee Meetings	
TOTAL	<u>\$1,128.88</u>

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$250.14
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	\$50.00
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
TOTAL	<u>\$1,900.14</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
District Office Lease - Jc March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	\$450.00

HARRISBURG OPERATING EXPENSES

House Mailroom	\$17.44
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$18.91
Office Supplies	
Condolence	
Framing	
Flags	
TOTAL	\$36.35

TOTAL FOR MONTH	\$3,515.37
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