

REPORT OF MONTHLY EXPENSES - MONTH ENDING OCTOBER 31, 2019

PERSONAL EXPENSES

State Paid Car Lease	
Business Mileage	\$87.00
Session Mileage for Member	\$144.40
Constitutional Mileage	
Committee Mileage	
Overnight Accommodations for Session	\$639.36
Meals Expense	
Overnight Accommodations for Committee Meetings	
TOTAL	\$870.76

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$183.81
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	Refund
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Security Services	\$237.80
Site Rental	
Other Supplies	\$590.00
Notary Fee	
Professional Services (Moving Expenses)	
TOTAL	\$2,611.61

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
District Office Lease - Jan September	\$475.00
Office Furniture and Equipment Lease	
Utilities	\$0.00

District Office Water Cooler	
Office Supplies	\$83.61
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

TOTAL	\$558.61
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HARRISBURG OPERATING EXPENSES

House Mailroom	\$46.84
Food	
Staff Mileage	
Bulk Mail	
Postage	\$15.20
Mailing Services (UPS)	\$44.98
Office Supplies	
Condolence	
Framing	
Flags	

TOTAL	\$107.02
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TOTAL FOR MONTH	\$4,148.00
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