

REPORT OF MONTHLY EXPENSES - MONTH ENDING NOVEMBER 30, 2019

PERSONAL EXPENSES

State Paid Car Lease	
Business Mileage	\$129.92
Session Mileage for Member	\$144.40
Constitutional Mileage	\$76.00
Committee Mileage	
Overnight Accommodations for Session	\$532.80
Meals Expense	\$43.76
Overnight Accommodations for Committee Meetings	
TOTAL	\$926.88

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$174.17
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	Refund
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	
Staff Meals	\$26.00
Site Rental	
Other Supplies	
Notary Fee	\$42.00
Professional Services (Moving Expenses)	
TOTAL	\$1,842.17

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	
District Office Lease - J& November	\$475.00
Office Furniture and Equipment Lease	

Utilities	
District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

TOTAL	\$475.00
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HARRISBURG OPERATING EXPENSES

House Mailroom	\$38.84
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$101.26
Office Supplies	
Condolence	
Framing	
Flags	

TOTAL	\$140.10
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TOTAL FOR MONTH	\$3,384.15
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