

**Report of Monthly Expenses - Month Ending January 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$151.51
Session Mileage for Member	
Constitutional Mileage	
Overnight Accommodations for Session	\$106.56
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u><u>\$258.07</u></u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$353.48
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	\$24.50
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u><u>\$1,977.98</u></u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jz March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior & Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$18.33
Food	
Staff Mileage	
Bulk Mail	
Postage	\$600.00
Mailing Services (UPS)	\$18.86
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$637.19</b>

<b>TOTAL FOR MONTH</b>	<b>\$3,323.24</b>
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**Report of Monthly Expenses - Month Ending February 28, 2018**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$158.92
Session Mileage for Member	\$216.60
Constitutional Mileage	\$114.00
Overnight Accommodations for Session	\$639.36
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$1,128.88</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$250.14
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	\$50.00
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$1,900.14</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jc March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$17.44
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$18.91
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$36.35</b>

<b>TOTAL FOR MONTH</b>	<b>\$3,515.37</b>
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**Report of Monthly Expenses - Month Ending March 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$23.20
Session Mileage for Member	\$144.40
Constitutional Mileage	\$76.00
Overnight Accommodations for Session	\$639.36
Meals Expense	\$78.94
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$961.90</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$208.15
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	\$0.00
Outreach / Townhall Meetings	\$0.00
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$1,808.15</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jz March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$34.93
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$78.54
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$113.47</b>

<b>TOTAL FOR MONTH</b>	<b>\$3,333.52</b>
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**Report of Monthly Expenses - Month Ending April 30, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$64.38
Session Mileage for Member	\$216.60
Constitutional Mileage	\$114.00
Overnight Accommodations for Session	\$426.24
Meals Expense	\$19.52
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$840.74</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$176.90
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	\$174.90
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	\$29.47
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$1,981.27</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jz March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$21.00
Office Supplies	

Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$471.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$35.48
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$16.26
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$51.74</b>

<b>TOTAL FOR MONTH</b>	<b>\$3,344.75</b>
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**Report of Monthly Expenses - Month Ending May 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$11.60
Session Mileage for Member	\$216.60
Constitutional Mileage	\$114.00
Overnight Accommodations for Session	\$639.36
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$981.56</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$164.28
District Office Water Cooler	\$10.00
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	Refund
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$1,774.28</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J& March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	
Office Supplies	

Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$450.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$46.56
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$29.41
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$75.97</b>

<b>TOTAL FOR MONTH</b>	<b>\$3,281.81</b>
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**Report of Monthly Expenses - Month Ending June 30, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$116.58
Session Mileage for Member	\$144.40
Constitutional Mileage	\$76.00
Committee Mileage	\$11.60
Overnight Accommodations for Session	\$745.92
Meals Expense	\$17.26
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$1,111.76</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$38.87
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$81.25
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,720.12</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J& March	\$450.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	\$55.00
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$505.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$26.85
Food	
Staff Mileage	
Bulk Mail	\$4,188.05
Postage	\$28.50
Mailing Services (UPS)	\$63.88
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$4,307.28</b>

<b>TOTAL FOR MONTH</b>	<b>\$7,644.16</b>
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**Report of Monthly Expenses - Month Ending July 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$15.08
Session Mileage for Member	\$288.80
Constitutional Mileage	\$152.00
Committee Mileage	
Overnight Accommodations for Session	\$532.80
Meals Expense	\$36.60
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$1,025.28</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$401.37
District Office Water Cooler	\$36.00
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$2,037.37</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - J& March	\$675.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

<b>TOTAL</b>	<b>\$675.00</b>
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<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$40.68
Food	
Staff Mileage	
Bulk Mail	\$261.95
Postage	
Mailing Services (UPS)	\$50.21
Office Supplies	
Condolence	
Framing	
Flags	\$30.54

<b>TOTAL</b>	<b>\$383.38</b>
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<b>TOTAL FOR MONTH</b>	<b>\$4,121.03</b>
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**Report of Monthly Expenses - Month Ending August 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$47.56
Session Mileage for Member	
Constitutional Mileage	
Committee Mileage	
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$47.56</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$242.60
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$1,842.60</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jan September	\$475.00
Office Furniture and Equipment Lease	
Utilities	\$0.00
District Office Water Cooler	

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior 1 Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$475.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$14.90
Food	
Staff Mileage	
Bulk Mail	
Postage	\$23.55
Mailing Services (UPS)	\$20.02
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$58.47</b>

<b>TOTAL FOR MONTH</b>	<b>\$2,423.63</b>
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**REPORT OF MONTHLY EXPENSES - MONTH ENDING SEPTEMBER 30, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease  
Business Mileage  
Session Mileage for Member  
Constitutional Mileage  
Committee Mileage  
Overnight Accommodations for Session  
Meals Expense  
Overnight Accommodations for Committee Meetings

**TOTAL**

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$220.55
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$6.34
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$357.95
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,184.84</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jr September	\$475.00
Office Furniture and Equipment Lease	
Utilities	\$0.00
District Office Water Cooler	

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

<b>TOTAL</b>	<b>\$475.00</b>
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<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$18.15
Food	
Staff Mileage	
Bulk Mail	
Postage	\$16.35
Mailing Services (UPS)	\$12.28
Office Supplies	
Condolence	
Framing	
Flags	

<b>TOTAL</b>	<b>\$58.47</b>
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<b>TOTAL FOR MONTH</b>	<b>\$2,706.62</b>
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**REPORT OF MONTHLY EXPENSES - MONTH ENDING OCTOBER 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	
Business Mileage	\$87.00
Session Mileage for Member	\$144.40
Constitutional Mileage	
Committee Mileage	
Overnight Accommodations for Session	\$639.36
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$870.76</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$183.81
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Security Services	\$237.80
Site Rental	
Other Supplies	\$590.00
Notary Fee	
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,611.61</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jan September	\$475.00
Office Furniture and Equipment Lease	
Utilities	\$0.00

District Office Water Cooler	
Office Supplies	\$83.61
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

<b>TOTAL</b>	<b>\$558.61</b>
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<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$46.84
Food	
Staff Mileage	
Bulk Mail	
Postage	\$15.20
Mailing Services (UPS)	\$44.98
Office Supplies	
Condolence	
Framing	
Flags	

<b>TOTAL</b>	<b>\$107.02</b>
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<b>TOTAL FOR MONTH</b>	<b>\$4,148.00</b>
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**REPORT OF MONTHLY EXPENSES - MONTH ENDING NOVEMBER 30, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	
Business Mileage	\$129.92
Session Mileage for Member	\$144.40
Constitutional Mileage	\$76.00
Committee Mileage	
Overnight Accommodations for Session	\$532.80
Meals Expense	\$43.76
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$926.88</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$174.17
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	
Staff Meals	\$26.00
Site Rental	
Other Supplies	
Notary Fee	\$42.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,842.17</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	
District Office Lease - J& November	\$475.00
Office Furniture and Equipment Lease	

Utilities	
District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

<b>TOTAL</b>	<b>\$475.00</b>
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<b>HARRISBURG OPERATING EXPENSES</b>	
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House Mailroom	\$38.84
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$101.26
Office Supplies	
Condolence	
Framing	
Flags	

<b>TOTAL</b>	<b>\$140.10</b>
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<b>TOTAL FOR MONTH</b>	<b>\$3,384.15</b>
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**REPORT OF MONTHLY EXPENSES - MONTH ENDING 12/31/19**

**PERSONAL EXPENSES**

State Paid Car Lease	
Business Mileage	\$143.84
Session Mileage for Member	\$144.40
Constitutional Mileage	\$76.00
Committee Mileage	
Overnight Accommodations for Session	\$213.12
Meals Expense	\$24.03
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$601.39</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,700.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$107.94
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	\$29.98
Staff Meals	
Site Rental	
Other Supplies	\$225.57
Notary Fee	
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,063.49</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	
District Office Lease - Jz November	\$475.00
Office Furniture and Equipment Lease	

Utilities	
District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$475.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$14.79
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$12.62
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$27.41</b>

**TOTAL FOR MONTH** **\$3,167.29**