

**Report of Monthly Expenses - Month Ending August 31, 2019**

**PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Business Mileage	\$47.56
Session Mileage for Member	
Constitutional Mileage	
Committee Mileage	
Overnight Accommodations for Session	
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b><u>\$47.56</u></b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$242.60
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$0.00
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b><u>\$1,842.60</u></b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	\$0.00
District Office Lease - Jan September	\$475.00
Office Furniture and Equipment Lease	
Utilities	\$0.00
District Office Water Cooler	

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior 1 Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$475.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$14.90
Food	
Staff Mileage	
Bulk Mail	
Postage	\$23.55
Mailing Services (UPS)	\$20.02
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$58.47</b>

<b>TOTAL FOR MONTH</b>	<b>\$2,423.63</b>
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