

REPORT OF MONTHLY EXPENSES - MONTH ENDING SEPTEMBER 30, 2019

PERSONAL EXPENSES

State Paid Car Lease
Business Mileage
Session Mileage for Member
Constitutional Mileage
Committee Mileage
Overnight Accommodations for Session
Meals Expense
Overnight Accommodations for Committee Meetings

TOTAL

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)

Fixed Asset	
District Office Lease	\$1,600.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
Utilities	\$220.55
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$6.34
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	\$0.00
Site Rental	
Other Supplies	
Notary Fee	\$357.95
Professional Services (Moving Expenses)	
TOTAL	\$2,184.84

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
District Office Lease - Jr September	\$475.00
Office Furniture and Equipment Lease	
Utilities	\$0.00
District Office Water Cooler	

Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

TOTAL	\$475.00
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HARRISBURG OPERATING EXPENSES	
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House Mailroom	\$18.15
Food	
Staff Mileage	
Bulk Mail	
Postage	\$16.35
Mailing Services (UPS)	\$12.28
Office Supplies	
Condolence	
Framing	
Flags	

TOTAL	\$58.47
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TOTAL FOR MONTH	\$2,706.62
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