

REPORT OF MONTHLY EXPENSES - MONTH ENDING DECEMBER 31, 2020

PERSONAL EXPENSES

State Paid Car Lease	
Business Mileage	\$327.75
Session Mileage for Member	\$71.25
Constitutional Mileage	\$38.00
Committee Mileage	
Overnight Accommodations for Session	\$106.56
Meals Expense	
Refunds	
Overnight Accommodations for Committee Meetings	
TOTAL	\$543.56

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)

Fixed Asset	
District Office Lease	
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$105.10
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$1,056.76
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	\$14.99
Business Meals	
Staff Meals	
Site Rental	
Other Supplies	
Notary Fee	
Professional Services (Moving Expenses)	
TOTAL	\$1,176.85

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)	
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Fixed Asset	
District Office Lease	\$2,175.00
District Office Lease - Prior Month	\$2,175.00
Office Furniture and Equipment Lease	
Utilities	
District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior E Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00
TOTAL	<u>\$4,350.00</u>

HARRISBURG OPERATING EXPENSES	
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House Mailroom	\$6.25
Food	
Staff Mileage	
Bulk Mail	
Postage	\$1,695.00
Mailing Services (UPS)	\$23.39
Office Supplies	
Condolence	
Framing	
Flags	\$72.27
TOTAL	<u>\$1,796.91</u>

MONTHLY TOTAL **\$7,867.32**