

REPORT OF MONTHLY EXPENSES - MONTH ENDING 9.30.2020
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PERSONAL EXPENSES

State Paid Car Lease	
Business Mileage	\$109.25
Session Mileage for Member	
Constitutional Mileage	
Committee Mileage	
Overnight Accommodations for Session	\$319.68
Meals Expense	\$25.87
Refunds	
Overnight Accommodations for Committee Meetings	
TOTAL	<u>\$454.80</u>

DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)
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Fixed Asset	
District Office Lease	\$1,650.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$251.71
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	\$26.24
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats, etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	\$29.98
Business Meals	
Staff Meals	
Site Rental	
Other Supplies	
Notary Fee	
Professional Services (Moving Expenses)	
TOTAL	<u>\$1,957.93</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	
District Office Lease	\$475.00
Office Furniture and Equipment Lease	
Utilities	

District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

TOTAL	\$475.00
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HARRISBURG OPERATING EXPENSES

House Mailroom	\$21.05
Food	
Staff Mileage	
Bulk Mail	
Postage	\$7.50
Mailing Services (UPS)	\$11.89
Office Supplies	
Condolence	
Framing	\$37.10
Flags	

TOTAL	\$77.54
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MONTHLY TOTAL	\$2,965.27
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