

**REPORT OF MONTHLY EXPENSES - MONTH ENDING FEBRUARY 28, 2021**

**PERSONAL EXPENSES**

State Paid Car Lease	
Business Mileage	
Session Mileage for Member	
Constitutional Mileage	\$114.00
Committee Mileage	
Overnight Accommodations for Session	\$426.24
Meals Expense	\$9.28
Refunds	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$549.52</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$252.10
District Office Water Cooler	
Fixed Asset - Furniture	
Office Supplies	
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	\$14.99
Business Meals	
Staff Meals	
Site Rental	
Other Supplies	
Notary Fee	
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$267.09</b>

<b>DISTRICT OFFICES OPERATING EXPENSES (Nazareth)</b>	
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Fixed Asset	
District Office Lease	\$2,175.00
Office Furniture and Equipment Lease	
Utilities	
District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior E Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00
<b>TOTAL</b>	<b><u><u>\$2,175.00</u></u></b>

<b>HARRISBURG OPERATING EXPENSES</b>	
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House Mailroom	\$7.54
Food	
Staff Mileage	
Bulk Mail	
Postage	\$8.55
Mailing Services (UPS)	\$5.84
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b><u><u>\$21.93</u></u></b>

**MONTHLY TOTAL** **\$3,013.54**