

REPORT OF MONTHLY EXPENSES - MONTH ENDED 01/31/2011
--

PERSONAL EXPENSES

State Paid Car Lease		\$0.00
Car from State Fleet		\$0.00
Reimbursement for Personal Mileage		\$0.00
Tolls and Parking	Training for Bob Kilbanks in Harrisburg	\$45.00
Overnight Accommodations	Training for Bob Kilbanks in Harrisburg	\$122.10
Reimbursement for Meals	Training for Bob Kilbanks in Harrisburg	\$12.14
TOTAL		<u>\$179.24</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset		\$0.00
Office Leases	Payment for Lease 02/01/2011	\$945.00
District Office Insurance		\$0.00
Office Furniture and Equipment Lease		\$1,090.34
Utilities		\$221.14
District Office Cooler/Water Supplies		\$0.00
Office Supplies		\$229.58
Janitorial Cleaning Services		\$0.00
Postage		\$300.00
Publications/Subscriptions		\$0.00
Condolence, Congrats, etc.		\$0.00
Outreach - Legislative Breakfast		\$0.00
Printing		\$0.00
Site Rental		\$0.00
Fixed Asset		\$0.00
Notary Fee		\$0.00
Professional Services		\$0.00
Mileage-Member		\$285.00
Staff Mileage		\$0.00
TOTAL		<u>\$3,071.06</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	No phones installed in District office/Kathy Melnick cell	\$132.50
Education-Seminar		0.00
Meal expense	Swearing-In-Day Expense	\$120.21
Bulk Mail		\$0.00
Postage		\$11.85
Office Supplies		\$47.95
Plaques, etc.		\$0.00
Flags		\$144.30
TOTAL		<u>\$456.81</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 02/28//2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$682.01
Reimbursement for Meals	\$0.00
TOTAL	<u>\$682.01</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 03/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$733.32
District Office Cooler/Water Supplies	\$0.00
Office Supplies	\$7.42
Janitorial Cleaning Services/Exterminating	\$33.92
Postage	\$0.00
Publications/Subscriptions	\$174.61
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$429.40
Staff Mileage	\$0.00
TOTAL	<u>\$2,323.67</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime No phones installed in District office/Kathy Melnick cell	
Education-Seminar	26.50
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$13.95
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$103.10
TOTAL	<u>\$143.55</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 03/31/2011
--

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$337.90
Reimbursement for Meals	\$0.00
TOTAL	<u>\$337.90</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 04/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$655.65
Utilities	\$326.36
District Office Cooler/Water Supplies	\$0.00
Office Supplies	\$16.53
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$300.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$799.90
Staff Mileage	\$0.00
TOTAL	<u>\$3,043.44</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$24.56
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$124.65
TOTAL	<u>\$149.21</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 04/30/2011

PERSONAL EXPENSES

State Paid Car Lease		\$0.00
Car from State Fleet		\$0.00
Reimbursement for Personal Mileage		\$0.00
Tolls and Parking	Training for Krista Dentith in Harrisburg	\$32.00
Overnight Accommodations		\$250.69
Reimbursement for Meals	Training for Krista Dentith in Harrisburg	\$64.11
TOTAL		<u>\$346.80</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset		\$0.00
Office Leases	Payment for Lease 05/01/2011	\$945.00
District Office Insurance		\$0.00
Office Furniture and Equipment Lease		\$0.00
Utilities		\$280.14
District Office Cooler/Water Supplies		\$0.00
Office Supplies		\$46.06
Janitorial Cleaning Services/Exterminating		\$0.00
Postage		\$0.00
Publications/Subscriptions		\$150.00
Condolence, Congrats, etc.		\$0.00
Outreach - Legislative Breakfast		\$0.00
Printing		\$0.00
Site Rental		\$0.00
Fixed Asset		\$0.00
Notary Fee		\$0.00
Professional Services		\$0.00
Mileage-Member		\$332.50
Staff Mileage	Lodging for Krista Dentith for Training in Harrisburg	\$160.20
TOTAL		<u>\$1,913.90</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime		\$0.00
Education-Seminar		0.00
Meal expense		\$0.00
Bulk Mail		\$0.00
Postage		\$23.73
Office Supplies		\$0.00
Plaques, etc.		\$0.00
Flags		\$143.75
TOTAL		<u>\$167.48</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 05/31/2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$319.86
Reimbursement for Meals	\$0.00
TOTAL	<u>\$319.86</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 06/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$110.59
District Office Cooler/Water Supplies Open House Supplies	\$74.78
Office Supplies	\$2.12
Janitorial Cleaning Services/Exterminating	\$33.92
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$176.70
Staff Mileage Travel for Jenna Heagey to District for Open House	\$164.22
TOTAL	<u>\$1,507.33</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$34.44
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$82.95
TOTAL	<u>\$117.39</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 06/30/2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$295.86
Reimbursement for Meals	\$0.00
TOTAL	<u>\$295.86</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$319.88
Utilities	\$180.45
District Office Cooler/Water Supplies	\$0.00
Office Supplies	\$165.37
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$300.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,910.70</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$75.99
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$75.99</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 07/30/2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$478.85
Reimbursement for Meals	\$0.00
TOTAL	<u>\$478.85</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 08/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$124.32
District Office Water Cooler Refreshments for Fire Comm. Seminar	\$32.59
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$332.50
Staff Mileage	\$0.00
TOTAL	<u>\$1,434.41</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$79.51
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$79.51</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 08/31/2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 09/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$190.83
District Office Water Cooler	\$0.00
Office Supplies	\$159.69
Janitorial Cleaning Services/Exterminating	\$33.92
Postage	\$400.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$56.61
Staff Mileage	\$0.00
TOTAL	<u>\$1,786.05</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail Postcard Mailing(s) for Legislative Breakfast in District	\$1,069.49
Postage	\$25.37
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$1,094.86</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 09/30/2011
--

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations Education Committee meeting 8/3/11	\$67.58
Reimbursement for Meals	\$0.00
TOTAL	<u>\$67.58</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 10/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$210.55
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$441.47
Printing	\$0.00
Site Rental ~Forks Twnshp Recreation Center for Senior Fair 10/21/2011	\$140.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,737.02</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$39.82
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$20.33
TOTAL	<u>\$60.15</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 10/31/2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$352.36
Reimbursement for Meals	\$0.00
TOTAL	<u>\$352.36</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 11/01/2011	\$945.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$133.09
District Office Water Cooler/Refreshments for Senior Fair 10/21/2011	\$85.75
Office Supplies	\$26.19
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$400.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental ~Forks Twnshp Recreation Center for Senior Fair 10/21/2011	\$140.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$217.30
Staff Mileage Jenna-Travel to District for Senior Fair 10/21/2011	\$125.43
TOTAL	<u>\$2,072.76</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$27.04
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$27.04</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 11/30/2011
--

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$392.94
Reimbursement for Meals	\$0.00
TOTAL	<u>\$392.94</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2011	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$187.24
District Office Water Cooler	\$0.00
Office Supplies	\$5.30
Janitorial Cleaning Services/Exterminating	\$34.83
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$375.25
Staff Mileage	\$0.00
TOTAL	<u>\$1,577.62</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2011	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$350.00</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$56.66
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$25.10
TOTAL	<u>\$81.76</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 12/31/2011
--

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$388.85
Reimbursement for Meals	\$0.00
TOTAL	<u>\$388.85</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 01/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$405.58
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$300.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$345.80
Staff Mileage	\$0.00
TOTAL	<u>\$2,026.38</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 01/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease Copier/Fax/Scanner	\$311.61
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$272.11
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$300.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,233.72</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$13.00
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$13.00</u>