

REPORT OF MONTHLY EXPENSES - MONTH ENDED 01/31/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$239.69
Reimbursement for Meals	\$15.88
TOTAL	<u>\$255.57</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 02/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$337.72
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$34.98
Postage	\$0.00
Publications/Subscriptions	\$195.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$202.35
Staff Mileage	\$0.00
TOTAL	<u>\$1,745.05</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 02/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$385.57
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing District Office Sign for Nazareth Office	\$179.30
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$914.87</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$25.80
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$25.80</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 02/29/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$217.56
Reimbursement for Meals	\$12.41
TOTAL	<u>\$229.97</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 03/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$232.25
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$89.38
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee ~Fee for Kathy Melnick Notary License for use in office	\$40.00
Professional Services	\$0.00
Mileage-Member	\$134.90
Staff Mileage	\$0.00
TOTAL	<u>\$1,471.53</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 03/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$9.41
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental ~Forks Twnpsph Coomunity Center-Senior Fair September 21/2012	\$140.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$569.48</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$45.01
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$113.08
TOTAL	<u>\$158.09</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 03/31/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$108.78
Reimbursement for Meals	\$12.79
TOTAL	<u>\$121.57</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 04/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$279.93
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage ~For Both Mt Bethel and Nazareth District Offices	\$500.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,754.93</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 04/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$134.90
Staff Mileage	\$0.00
TOTAL	<u><u>\$554.97</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$91.36
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$91.36</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 04/30/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$294.08
Reimbursement for Meals	\$13.22
TOTAL	<u>\$307.30</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 05/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$86.21
District Office Water Cooler	\$0.00
Office Supplies	\$7.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$134.90
Staff Mileage Travel for Jenna to Mt Bethel District Office	\$138.72
TOTAL	<u>\$1,341.83</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 05/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$28.61
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$378.61</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$67.79
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$84.81
TOTAL	<u>\$152.60</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 06/30/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$975.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$350.00</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$0.00
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$0.00</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 06/30/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$638.03
Reimbursement for Meals	\$38.45
TOTAL	<u>\$676.48</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$90.54
District Office Water Cooler	\$0.00
Office Supplies	\$24.22
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$44.00
Professional Services	\$0.00
Mileage-Member	\$345.80
Staff Mileage	\$0.00
TOTAL	<u>\$1,479.56</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$420.07</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$78.77
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$169.62
TOTAL	<u>\$248.39</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 07/31/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$518.66
Reimbursement for Meals	\$0.00
TOTAL	<u>\$518.66</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 08/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$112.46
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$269.80
Staff Mileage	\$0.00
TOTAL	<u>\$1,357.26</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 08/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$381.23
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$801.30</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$4,894.08
Postage	\$69.30
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$4,963.38</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 08/31/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 09/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$176.82
District Office Water Cooler	\$0.00
Office Supplies	\$90.66
Janitorial Cleaning Services/Exterminating	\$35.82
Postage	\$225.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,503.30</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 09/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$440.52
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$225.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach - Legislative Breakfast	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,015.52</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$1,999.60
Postage	\$93.75
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$2,093.35</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 09/30/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 10/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$198.66
District Office Water Cooler	\$0.00
Office Supplies	\$175.61
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach - Senior Expo Refreshments 9/21/2012	\$67.26
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,416.53</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 10/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$272.57
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$692.64</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$110.40
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$85.34
TOTAL	<u>\$195.74</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 10/31/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations	\$570.54
Reimbursement for Meals	\$0.00
TOTAL	<u>\$570.54</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 11/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$71.78
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$11.52
Condolence, Congrats, etc.	\$0.00
Outreach-Refreshments for Senior Fair 9/21/12	\$40.01
Printing	\$0.00
Site Rental /Forks Township Community Center- Senior Fair 9/21/12	\$140.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$67.45
Staff Mileage	\$0.00
TOTAL	<u>\$1,305.76</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 11/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$115.51
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$535.58</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$69.78
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$69.78</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 11/30/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations for Session	\$76.59
Reimbursement for Meals	\$16.41
TOTAL	<u>\$93.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2012	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$283.91
District Office Water Cooler	\$0.00
Office Supplies	\$186.02
Janitorial Cleaning Services/Exterminating	\$36.05
Postage	\$400.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$134.90
Staff Mileage	\$0.00
TOTAL	<u>\$2,015.88</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$400.00
Publications/Subscriptions	\$138.48
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$958.55</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$113.15
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$57.60
TOTAL	<u><u>\$170.75</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 12/31/2012

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Personal Mileage	\$0.00
Tolls and Parking	\$0.00
Overnight Accommodations for Session	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2012	\$1,095.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$11.79
District Office Water Cooler	\$0.00
Office Supplies	\$165.06
Janitorial Cleaning Services/Exterminating	\$159.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,430.85</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2012	\$350.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$50.71
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$143.76
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$614.54</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense	\$0.00
Bulk Mail	\$0.00
Postage	\$72.52
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$72.52</u></u>