

REPORT OF MONTHLY EXPENSES - MONTH ENDED 01/31/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$337.10
Session Mileage for Member	\$275.50
Overnight Accommodations for Session	\$229.77
Reimbursement for Meals	\$32.82
TOTAL	<u>\$875.19</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 02/01/2013	\$975.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$483.06
District Office Water Cooler	\$0.00
Office Supplies	\$24.16
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,482.22</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 02/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$14.31
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage/ Travel for Jenna/ Harrisburg Secretary/ Staff Meeting	\$122.10
TOTAL	<u><u>\$606.48</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal expense/ Swearing- In Day Refreshments	\$67.82
Bulk Mail	\$0.00
Postage	\$79.42
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$186.73
TOTAL	<u><u>\$333.97</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 02/28/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$0.00
Overnight Accommodations for Session	\$197.58
Reimbursement for Meals	\$16.41
TOTAL	<u>\$213.99</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 03/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$431.86
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$36.67
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,453.53</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 03/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$9.99
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$409.99</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$55.20
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$55.20</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 03/30/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage/ Refund \$ 265.16 (double payment of mileage)	\$265.16
Session Mileage for Member	\$246.05
Overnight Accommodations for Session	\$690.42
Reimbursement for Meals	\$0.00
TOTAL	<u>\$671.31</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 04/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$362.96
District Office Water Cooler	\$0.00
Office Supplies	\$153.82
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,501.78</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 04/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$392.16
Utilities	\$140.14
District Office Water Cooler	\$0.00
Office Supplies	\$135.28
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$1,067.58</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$82.13
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$99.21
TOTAL	<u><u>\$181.34</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 04/30/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$138.78
Overnight Accommodations for Session	\$395.16
Reimbursement for Meals	\$0.00
TOTAL	\$533.94

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 05/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$361.62
District Office Water Cooler	\$0.00
Office Supplies	\$13.59
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$350.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	\$1,710.21

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 05/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$72.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$350.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$822.07</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$0.00
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$80.98
TOTAL	<u><u>\$80.98</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 05/31/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$107.35
Session Mileage for Member	\$208.05
Overnight Accommodations for Session	\$548.34
Reimbursement for Meals	\$16.41
TOTAL	<u>\$880.15</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 06/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$252.35
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$36.86
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,274.21</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 06/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$400.00</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$47.30
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$47.30</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 06/30/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$0.00
Overnight Accommodations for Session	\$395.16
Reimbursement for Meals	\$0.00
TOTAL	<u>\$395.16</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$223.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,208.07</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 07/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$9.54
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats, etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$233.20
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$642.74</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$1,355.03
Postage	\$71.18
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$1,426.21</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 07/31/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$322.05
Session Mileage for Member	\$485.45
Overnight Accommodations for Session	\$987.90
Reimbursement for Meals	\$0.00
TOTAL	<u>\$1,795.40</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 08/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$330.85
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions/ Newspapers	\$195.00
Condolence, Congrats,etc.	\$0.00
Outreach/ Teletown hall(s)	\$145.75
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,656.60</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 08/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$70.07
District Office Water Cooler	\$0.00
Office Supplies	\$89.67
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$300.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$859.74</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$0.00
Office Supplies	\$62.50
Plaques, etc.	\$0.00
Flags	\$113.08
TOTAL	<u>\$175.58</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 08/31/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$0.00
Overnight Accommodations for Session	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 09/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$255.89
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$36.61
Postage	\$400.00
Publications/Subscriptions/ Newspapers	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,677.50</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 09/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$72.07
District Office Water Cooler	\$0.00
Office Supplies	\$87.78
Janitorial Cleaning Services/Exterminating	\$0.00
Postage/ Newsletter	\$2,827.39
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach/ Tele townhall(s)	\$120.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$3,507.24</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$1,000.00
Postage	\$123.44
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$1,123.44</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 09/30/2013
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PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$0.00
Overnight Accommodations for Session	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	<u>\$0.00</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 10/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$106.19
District Office Water Cooler	\$0.00
Office Supplies	\$12.73
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$19.95
Publications/Subscriptions/ Newspapers	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,123.87</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 10/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage/ Newsletter	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$400.00</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$31.00
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$31.00</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 10/31/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$529.68
Overnight Accommodations for Session	\$699.20
Reimbursement for Meals	\$0.00
TOTAL	<u>\$1,228.88</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 11/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$78.97
District Office Water Cooler	\$0.00
Office Supplies	\$455.76
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions/ Newspapers	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach/ Refreshments for Senior Expo October 18, 2013	\$133.46
Printing	\$0.00
Site Rental/ Senior Expo October 18, 2013 at Forks Twnshp Community Center	\$255.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$128.82
TOTAL	<u>\$2,037.01</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 11/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$142.14
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage/ Newsletter	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$542.14</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$50.98
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$141.35
TOTAL	<u>\$192.33</u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 11/30/2013

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage/ Refund for duplicate payment for Mileage	\$107.35
Session Mileage for Member	\$246.05
Overnight Accommodations for Session	\$417.36
Reimbursement for Meals	\$19.35
TOTAL	<u>\$575.41</u>

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2013	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$88.49
District Office Water Cooler	\$0.00
Office Supplies	\$13.78
Janitorial Cleaning Services/Exterminating	\$36.75
Postage	\$500.00
Publications/Subscriptions/ Newspapers	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$1,624.02</u>

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 12/01/2013	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$72.07
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage/ Newsletter	\$300.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u><u>\$772.07</u></u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$73.17
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u><u>\$73.17</u></u>

REPORT OF MONTHLY EXPENSES - MONTH ENDED 01/31/2014

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Other Mileage	\$0.00
Session Mileage for Member	\$0.00
Overnight Accommodations for Session	\$0.00
Reimbursement for Meals	\$0.00
TOTAL	\$0.00

DISTRICT OFFICES OPERATING EXPENSES (Mt. Bethel)

Fixed Asset	\$0.00
Office Leases Payment for Lease 2/01/2014	\$985.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage	\$0.00
Publications/Subscriptions/ Newspapers	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00
Notary Fee	\$0.00
Professional Services	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	\$985.00

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)

Fixed Asset	\$0.00
Office Leases Payment for Lease 2/01/2014	\$400.00
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$0.00
District Office Water Cooler	\$0.00
Office Supplies	\$0.00
Janitorial Cleaning Services/Exterminating	\$0.00
Postage/ Newsletter	\$0.00
Publications/Subscriptions	\$0.00
Condolence, Congrats,etc.	\$0.00
Outreach	\$0.00
Printing	\$0.00
Site Rental	\$0.00
Fixed Asset	\$0.00

Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Staff Mileage	\$0.00
TOTAL	<u>\$400.00</u>

HARRISBURG OPERATING EXPENSES

Cell phone airtime	\$0.00
Education-Seminar	0.00
Meal Expense	\$0.00
Bulk Mail	\$0.00
Postage	\$0.00
Office Supplies	\$0.00
Plaques, etc.	\$0.00
Flags	\$0.00
TOTAL	<u>\$0.00</u>