

**REPORT OF MONTHLY EXPENSES - MONTH ENDING APRIL 30, 2020**

**PERSONAL EXPENSES**

State Paid Car Lease	
Business Mileage	\$250.70
Session Mileage for Member	\$213.75
Constitutional Mileage	\$76.00
Committee Mileage	
Overnight Accommodations for Session	\$323.01
Meals Expense	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$863.46</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,650.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$318.46
District Office Water Cooler	\$11.00
Fixed Asset - Furniture	
Office Supplies	\$356.00
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers Refund	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	\$14.99
Business Meals	
Staff Meals	
Site Rental	
Other Supplies	
Notary Fee	
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$2,350.45</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	
District Office Lease - J& March	\$475.00

Office Furniture and Equipment Lease	
Utilities	
District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior I Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00
<b>TOTAL</b>	<b>\$475.00</b>

<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	
Food	
Staff Mileage	
Bulk Mail	
Postage	
Mailing Services (UPS)	\$6.20
Office Supplies	
Condolence	
Framing	
Flags	
<b>TOTAL</b>	<b>\$6.20</b>

**TOTAL FOR MONTH** **\$3,695.11**