

**REPORT OF MONTHLY EXPENSES - MONTH ENDING JULY 31, 2020**

**PERSONAL EXPENSES**

State Paid Car Lease	
Business Mileage	\$238.05
Session Mileage for Member	\$142.50
Constitutional Mileage	\$76.00
Committee Mileage	
Overnight Accommodations for Session	\$194.25
Meals Expense	
Refunds	
Overnight Accommodations for Committee Meetings	
<b>TOTAL</b>	<b>\$650.80</b>

**DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)**

Fixed Asset	
District Office Lease	\$1,650.00
District Office Staff Meal Reimbursement	
Office Furniture and Equipment Lease	
Office Furniture and Equipment Repair	
District Office Utilities	\$212.68
District Office Water Cooler	\$8.00
Fixed Asset - Furniture	
Office Supplies	\$4.39
District Office Utilities Refund	
Janitorial Cleaning Services/Exterminating	
Framing Expense	
Publications/Subscriptions/ Newspapers	
Condolence, Congrats,etc.	
Outreach / Townhall Meetings	
Pest Protection	
Printing	
Security Services	
Business Meals	
Staff Meals	
Site Rental	
Other Supplies	
Notary Fee	
Professional Services (Moving Expenses)	
<b>TOTAL</b>	<b>\$1,875.07</b>

**DISTRICT OFFICES OPERATING EXPENSES (Nazareth)**

Fixed Asset	
District Office Lease	\$475.00
Office Furniture and Equipment Lease	
Utilities	

District Office Water Cooler	
Office Supplies	
Janitorial Cleaning Services/Exterminating	
Postage	
Publications/Subscriptions	
Condolence, Congrats,etc.	
Outreach/ Refreshments for District Office Open House	\$0.00
Printing	\$0.00
Site Rental for Senior F Fair	
Staff Meals	
Communication Services	\$0.00
Notary Fee	\$0.00
Professional Services/ Framing	\$0.00
Mileage-Member	\$0.00
Event Costs	
Staff Mileage	\$0.00

<b>TOTAL</b>	<b>\$475.00</b>
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<b>HARRISBURG OPERATING EXPENSES</b>
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House Mailroom	\$11.25
Food	
Staff Mileage	
Bulk Mail	
Postage	\$24.75
Mailing Services (UPS)	\$6.20
Office Supplies	
Condolence	
Framing	
Flags	\$90.45

<b>TOTAL</b>	<b>\$132.65</b>
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