

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)							
Fixed Asset							
District Office Lease							\$2,175.00
Office Furniture and Equipment Lease							
Utilities							
District Office Water Cooler							
Office Supplies							
Janitorial Cleaning Services/Exterminating							
Postage							
Publications/Subscriptions							
Condolence, Congrats,etc.							
Outreach/ Refreshments for District Office Open House							
Printing							
Site Rental for Senior Fair							
Staff Business Meals							
Communication Services							
Notary Fee							
Professional Services/ Framing							
Mileage-Member							
Event Rental - Senior Fair/Community Days							
Staff Mileage							
TOTAL							\$2,175.00
HARRISBURG OPERATING EXPENSES							
House Mailroom							\$16.50
Food							
Staff Mileage							
Bulk Mail							
Postage							\$843.40
Mailing Services (UPS)							\$49.26
Office Supplies							
Condolence							
Framing							
Flags							\$438.66
TOTAL							\$1,347.82
MONTHLY TOTAL							\$4,176.00

