

REPORT OF MONTHLY EXPENSES - MONTH ENDING DECEMBER 2022							
PERSONAL EXPENSES							
State Paid Car Lease							
Business Mileage							
Session Mileage for Member							
Constitutional Mileage						\$38.00	
Committee Mileage							
Overnight Accommodations for Session						\$234.00	
Parking/Tolls							
Meals Expense						\$8.47	
Refunds							
Overnight Accommodations for Committee Meetings							
TOTAL						\$280.47	
DISTRICT OFFICE OPERATING EXPENSES (Slate Belt)							
Fixed Asset							
District Office Lease							
District Office Staff Meal Reimbursement							
Office Furniture and Equipment Lease							
Office Furniture and Equipment Repair							
District Office Utilities						\$333.13	
District Office Water Cooler							
Fixed Asset - Furniture							
Office Supplies							
District Office Utilities Refund							
Janitorial Cleaning Services/Exterminating							
Framing Expense							
Publications/Subscriptions/ Newspapers							
Condolence, Congrats,etc.							
Outreach / Townhall Meetings							
Pest Protection							
Printing							
Security Services						\$35.98	
Business Meals							
Staff Meals							
Site Rental							
Other Supplies (Refreshments)							
Notary Fee							
Professional Services (Moving Expenses)							
TOTAL						\$369.11	

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)							
Fixed Asset							
District Office Lease							\$2,175.00
Office Furniture and Equipment Lease							
Utilities							
District Cooler/Water Supplies							\$26.56
Office Supplies							\$577.24
Janitorial Cleaning Services/Exterminating							
Postage							
Publications/Subscriptions							
Condolence, Congrats,etc.							
Outreach/ Refreshments for District Office Open House							
Printing							
Site Rental for Senior Fair							
Staff Business Meals							
Communication Services							
Notary Fee							
Professional Services/ Framing							
Mileage-Member							
Event Rental - Senior Fair/Community Days							
Staff Mileage							
TOTAL							\$2,778.80
HARRISBURG OPERATING EXPENSES							
House Mailroom							\$3.57
Food							
Staff Mileage							
Bulk Mail							
Postage							\$35.11
Mailing Services (UPS)							\$24.41
Office Supplies							
Condolence							
Framing							
Flags							
TOTAL							\$63.09
MONTHLY TOTAL							\$3,491.47

