

REPORT OF MONTHLY EXPENSES - MONTH ENDING AUGUST 2023							
PERSONAL EXPENSES							
State Paid Car Lease							
Business Mileage							
Session Mileage for Member							
Constitutional Mileage						\$38.00	
Committee Mileage							
Overnight Accommodations for Session							
Parking/Tolls							
Meals Expense							
Refunds							
Overnight Accommodations for Committee Meetings							
TOTAL						\$38.00	
DISTRICT OFFICE OPERATING EXPENSES (Palmer Office)							
Fixed Asset							
District Office Lease							
District Office Staff Meal Reimbursement							
Office Furniture and Equipment Lease							
Office Furniture and Equipment Repair							
District Office Utilities						\$30.06	
District Office Water Cooler							
Fixed Asset - Furniture							
Office Supplies						\$57.21	
District Office Utilities Refund							
Janitorial Cleaning Services/Exterminating							
Framing Expense							
Publications/Subscriptions/ Newspapers							
Condolence, Congrats,etc.							
Outreach / Townhall Meetings							
Pest Protection							
Printing							
Security Services							
Business Meals							
Staff Meals							
Site Rental							
Other Supplies (Refreshments)							
Notary Fee						\$261.00	
Professional Services (Moving Expenses)							
TOTAL						\$348.27	

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)							
Fixed Asset							
District Office Lease							\$2,843.00
Office Furniture and Equipment Lease							
Utilities							
District Office Water Cooler							
Office Supplies							
Janitorial Cleaning Services/Exterminating							
Postage							
Publications/Subscriptions							
Condolence, Congrats,etc.							
Outreach/ Refreshments for District Office Open House							
Printing							
Site Rental for Senior Fair							
Staff Business Meals							
Communication Services							
Notary Fee							
Professional Services/ Framing							
Mileage-Member							
Event Rental - Senior Fair/Community Days							\$575.00
Staff Mileage							
TOTAL							\$3,418.00
HARRISBURG OPERATING EXPENSES							
House Mailroom							\$5.52
Food							
Staff Mileage							
Bulk Mail							
Postage							\$150.94
Mailing Services (UPS)							\$94.86
Office Supplies							
Condolence							
Framing							
Flags							
TOTAL							\$251.32
MONTHLY TOTAL							\$4,055.59

