

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)							
Fixed Asset							
District Office Lease NDO/PDO							\$2,938.00
Office Furniture and Equipment Lease							
Utilities							
District Office Water Cooler							
Office Supplies							\$96.80
Janitorial Cleaning Services/Exterminating							
Postage							
Publications/Subscriptions							
Condolence, Congrats,etc.							
Outreach/ Refreshments for District Office Open House							
Printing							
Site Rental for Senior Fair							
Staff Business Meals							
Communication Services							
Notary Fee							
Professional Services/ Framing							
Event Supplies - Shred Event							\$40.15
Event Rental - Shred Event - Trucks							\$2,496.60
Staff Mileage							
TOTAL							\$5,571.55
HARRISBURG OPERATING EXPENSES							
House Mailroom							\$12.04
Food							
Staff Mileage							
Bulk Mail							
Postage							\$196.89
Mailing Services (UPS)							\$118.29
Office Supplies							
Condolence							
Framing							
Citations							\$36.90
Flags							
TOTAL							\$364.12
MONTHLY TOTAL							\$7,204.68

